The intern will gain a deep respect and understanding for local history by emerging themselves in the life of our Pioneer Village. The experience will not only help them understand the Mormon frontier experience of the 1850’s and 1860’s but also the experience of other peoples of that same time period. Committed students will have a profound learning opportunity.

**Intern Expectations** (The intern is invited to participate in each of the following areas)

Exhibit work, some examples include:
1. Investigate ways to increase the visitors’ experience with self-guided technology tours.
   a. Telephone answering system used in Bluff, Hole in the Rock Village
   b. Electronic device (we have such a device but it is not being used)
   c. Other ideas
2. Work with artifacts to come up with appropriate descriptions and labels
   a. Putting up labels is more than just writing a description. There needs to be some training for writing appropriate descriptions.
   b. Visits to other museums can provide ideas
3. Review, develop and upgrade hand out materials for self-guided tours for children and adults
4. Work with the web master to develop ways to effectively use the web site:
   a. Taking pictures and putting them on the site
   b. Keeping up the calendar of activities
   c. Entering stories

Collections work
5. Inventory - Some training needed but quite basic. (About ½ of the Village artifacts still need to be inventoried.)
6. Research - Some of this research may be off-site. Specific artifacts, buildings, wagons, pictures etc. can be researched.

Docent work or tour guide – This will be the major activity of the interns. The interns will be available in the Village during regular operating hours to aid the visitors in understanding the Village. They can be stationed at a location to share information about that site or they can meet visitors and guide them through the Village. (The intent is to have two interns in the Village whenever the Village is open, especially on Saturday mornings.)
7. Docent
   a. All interns will receive docent training
   b. All interns will have appropriate clothing (cost for the clothing will be borne by the Village)
   c. All interns should be prepared with stories to share with the visitors
8. Gate keeper – The Village cannot open without a gate keeper. His/her primary responsibility is Village security.
9. Specialists – Pioneer Craft Person – Each of the interns will be encouraged to learn and demonstrate a specific skill appropriate for the period and place.
   a. These skills could be Pioneer music, tatting, weaving, spinning, seamstress, Dutch over cooking, soap making, candle making, leather tanning, blacksmithing, wood carving, etc.
   b. Depending on the areas of interest, expertise is not required but the intern should understand the process, history, and context of the craft. The ability to do some simple demonstrations would also be invaluable.

Other areas as time and interest allow
10. Assist in marketing the Village
11. Clean, organize and file material in office
12. Attend Operations Committee meeting (last Thursday of each month at 12 noon)
13. **Meet with Curtis and/or Steve** on a weekly basis It is expected that all interns will participate in some Exhibit, Collections and Docent work and weekly evaluation meetings as needed.

Although the intern positions are unpaid (as are all other volunteers in the Village) the Village will pay for any expenses incurred.

For further information visit our website: **provopionevillage.org**
Or contact: Steve Nelson 801-375-9299 (cell 801-372-7467)

The Village is located on 500 West and 600 North in Provo North Park